SamPOS Express

SamposDotComm Pty Ltd

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QUICK START GUIDE

[Quick Guide to installation, setting up ECR's and importing Groups and PLU's from the register/s.]

Insert the SamPOS CD and Installation will begin as follows. To begin, click on [Install samPOS Express]





Click on [Next], then change the installation folder if desired.

a second second	press		
Select In	stallation Folder		
The installer	will install SamposExpress in the fi	ollowing folder.	
To install in t below or clic	his folder, click "Next". To install t k "Browse".	o a different new or existing f	older, enter one
<u>F</u> older:	C:\Program Files\SamposExpre	/825	Browse
You can inst	all the software on the following d	i <u>v</u> es:	
Volume			Diek 🔼
			Disk A
Volume C:			Disk2 37 •
Volume C: E:	<u>iiii</u>		Disk2 37
Volume C: E:			Disk 2 37 Disk Cost

Click on [Next],

🖶 SamposExpress	
Confirm Installation	
The installer is ready to install SamposExpress on your computer.	
Click "Next" to start the installation.	
<u><u>C</u>ancel <u>Previous</u></u>	Next

Click on [Next], program will now install.





When done click on [Close]

Sampos can now be started here.



After a quick performance check , Sampos will ask for a Sampos administrator user name and password. This account will NOT be removable.

.ogon		
As a first time u following detail default adminis system.	user, please si s. This user wi itator account	upply the Il be the in the
Salutation	Mr	
First Name	David	
Last Name	Smith	_
Employee Number	1	
Logon Name	dave	
Logon Password	×××××	
Confirm Password	****	
	OK	Cancel

Sampos will remain fully functional for 30 days for requiring registration through your local Sam4S dealer.



Next, select ECR model and it's parameters.

🛸 ADD ECRS WIZARD			×						
Please enter basic ECR inf add extra ECRs, or modify s left side of the main screen	ormation settings, u on comp	here. If at a later time you w se the [ECR SETUP] menu letion of this wizard.	rish to I on the						
Number of ECRs	1	Max no of Groups per ECR	20						
ECR Model ER-380/M	-	No of price levels per ECR	1						
Max no of PLU's per ECR	1000	PC Comm Port #	1						
ECRs will scan barcodes	N								
Max no of barcodes per ECR	1000		Γ						
For PLU's with barcodes, only send the barcodes to the ECR OK									
NOTE: ER-390 and ER-430 no	i yet sup	ported	5.5						

The main program will now start

📓 Sampos Exp	ress (Mr David Smith)				
File Utilities Plu	Spreadsheets Help				
TODAY	Things for Today				1
	ADD KILL SEND	To Do List			
Today's Notes and To Do List				July 200	
Call Sales from			26 3 10 17 24	27 28 29 4 3 6 11 12 13 18 19 20 :	30 1 2 7 8 9 14 15 16 21 22 23 28 29 30
			31 21	1 2 3 Foday: 05/07/	4 5 6 /2006
Send Changes and Updates to	System Me	ssades	User	/ PC Status	
ECRs FECRs Start/End Sales Specials	W ECR #1 Sales not called today. Sales last called	: (04 <i>/</i> 07 <i>/</i> 2006)	🤶 Mr David Smith 🔟 CODEBASHER	==> CODEBAS	SHER
	CLICK HERE TO	2			
SETUP					
TOOLS					
CAPS NUM INS	e		I.		1.

To add extra ECR's this may be done here

Sampos Expr	ress (Mr David Smith)			
File Utilities Plu	Spreadsheets Help			
TODAY	ECR SETUP	🕑 🕆 🕂 🖻		
SETUP		Refresh Delete Add Save		
Employees	1 ECR Station 9057 CODEBASHER	CURRENTLY ACTIVE Model Name Number	Receipt Preamble 1 2 3 4 5 6 Max 32 characters per line	Receipt Postamble
Edit and Create PLU's	1	FIRST CLICK HERE TO BRING UP THIS ECR SETUP SCREEN	COMMS: 9600, N, 8, 1	end Barcodes Only Option will cause the Plu number arcoded item not to go to the
Setup and Configure ECRs Configure Media Lists	THEN CLICK ON ANY ECR TO EDIT DETAILS IF REQUIRED	No of Price Levels	regist	er to save register memory.
Config INVENTORY REPORTS TOOLS		No of Barcodes (No of Barcodes) and (No of Plu's) should add up to the total number of Plu's programmed into the Register.		

Change any ECR settings as desired.

📓 Sampos Expr	ess (Mr David Smith)			
File Utilities Plu	Spreadsheets Help			
TODAY	ECR SETUP	🛷 🗙 📥 🗉	£	
SETUP		Refresh Delete Add Sav	e	
656	1 ECR Station	CURRENTLY ACTIVE	Receipt Preamble	Receipt Postamble
	1 ECR 1	Model	1 2	1 2
Employees	9057 CODEBASHER		3	3
87 H /		Name ECR 1	4	4
		Number 1	Max 32 characters per line Ma	x 32 characters per line
Edit and Create PLU's		Comm Port # 🕬 COM:1	COMMS: 9600, N, 8, 1	
Setup and		Phone No	Send This Optic of a barco register to	Barcodes Only on will cause the Plu number oded item not to go to the o save register memory.
Configure ECRs Configure Media Lists		No of Price Levels 1 No of Groups 20 No of Plu's 1000	HOW FULL IS 1	THE ECR (By %)
		No of Barcodes [1000] (No of Barcodes) and (No of Plu's) should add up to the total number of Plu's programmed into the	40	Plu Groups B/Code
REPORTS		Register.		
TOOLS			0	
CAPS NUM INS				1.

Rather than enter PLU's manually, the following screen allows for all PLU's and Groups to be imported directly from the ECR.

File Utilities Plu Spreadsheets Help TODAY SETUP IMPORT/EXPORT Do Opention INVENTORY EUPORT PLU'S EUPORT PLU'S EUPORT PLU'S DOTOS EUPORT PLUS EUPORT PLUS Communications Activity Notes EUPORT PLUS EUPORT PLUS Communications Activity Bolographic EUPORT PLUS EUPORT PLUS CLICK ON "TOOLS" TO BRING UP LIST Import PLUS Import PLUS Commands sent to ecrcomme.cxe CLICK ON ECR TO IMPORT Import Export Gommands sent to ecrcomme.cxe MAKE SURE DATA CABLE IS CONNECTED Import Data FROM ECR 5 CLICK ON 'Do Operation' TO IMPORT AFROM ECR CLICK ON 'Do Operation' TO IMPORT AFROM ECR	🚮 Sampos Express (Mr David Smith)	
TODAY SETUP INVENTORY REPORTS Constructions Dependent <	File Utilities Plu Spreadsheets Help	
SETUP INVENTORY REPORTS SELECT OPERATION NVENTORY REPORTS EVPORT PRICE UST INFORT PRICES NMORT PRICES INFORT FILES FROM ECRS NMORT FILES FROM ECRS Ventor Namous for the second for the		RT R
INVENTORY SELECT TILL FOR COMMS Communications Activity REPORTS BPORT PRICE LIST I ECR1 CLICK ON "TOOLS" TO BRING UP LIST Import PRICE I ECR1 CLICK ON Import/Export TO SHOW THIS SCREEN CLICK ON ECR TO IMPORT Import Export Import Export Commands sent to ecrcomms.exe I CLICK ON ECR TO IMPORT Import Export Import Export Import Export Import Export TO SHOW THIS SCREEN Import Export Import Export Import Export TO SHOW THIS SCREEN Import Export TO SHOW THIS SCREEN Import Export Import Export Import Export Import Export TO SHOW THIS SCREEN Import Export TO SHOW THIS SCREEN Import Export Import Export Import Export Import Export TO SHOW THIS SCREEN Import Export TO SHOW THIS SCREEN Import Export Import Export Import Export Import Export Import Export Import Export Import Export Import Export Import Export Import Export Import Export Import Export Import Export Import Export Import Export Import Export Import Export Import Export Import Export Import Export Import Export	SETUP SELECT OPERATION	Do Operation
REPORTS EXPORT PRICE LIST I ECR1 I CLICK ON "TOOLS" TO BRING UP LIST Import PRICEs Import PRICEs CLICK ON Import/Export TO SHOW THIS SCREEN Backups 3 CLICK ON ECR TO IMPORT PRICES Import Export 3 CLICK ON ECR TO IMPORT PRICE Maintainence 4 Commands sent to ecrcomme.exe Maintainence 5 CLICK ON 'Do Operation' TO IMPORT PRICE	INVENTORY	SELECT THE FOR COMMS Communications Activity
TOOLS IMPORT PLUS IMPORT PLUS Import PRICES Import PRICES Import PRICES Import Export	REPORTS	
Import Files FROMEERS Import Files From Files Files From Files Fil		CLICK ON "TOOLS" TO
Config Backups Packups Import Export Maintainence Commands sent to ecrcomme.exe Maintainence Commands sent to ecrcomme.exe Commands sent to ecrcomm		BRING UP LIST
Show This SCREEN Show This SCREEN Show This SCREEN Click ON ECR TO IMPORT PLU AND GROUPS FROM Make SURE DATA CABLE IS CONNECTED Show This SCREEN Show This SCREEN Show This SCREEN	Config	2] CLICK ON Import/Export TO
Backups Finder Export Maintainence	Fr.	SHOW THIS SCREEN
Backups 3 I CLICK ON ECR TO IMPORT PLU AND GROUPS FROM Import Export 4 MAKE SURE DATA CABLE IS CONNECTED Maintainence 5 CLICK ON 'Do Operation' TO IMPORT DATA FROM ECR	<u>les</u>	
Import Export 3 CLICK ON ECR TO IMPORT PLU AND GROUPS FROM Maintainence MAKE SURE DATA CABLE IS CONNECTED MAKE SURE DATA CABLE IS CONNECTED 5 CLICK ON 'Do Operation' TO IMPORT DATA FROM ECR	Backups	
Import Export Maintainence Commands sent to ecroomnes.exe Maintainence Maintainence Senter Maintainence Senter Senter Maintainence Senter Senter <		3 CLICK ON ECR TO IMPORT
Import Export 4 MAKE SURE DATA CABLE IS Maintainence 5 CLICK ON 'Do Operation' TO IMPORT DATA FROM ECR 1		Commands sent to ecroomple.exe
Maintainence Maintainence Maintainence Maintainence Make SURE DATA CABLE IS CONNECTED CLICK ON 'Do Operation' TO IMPORT DATA FROM ECR	Import Export	
Maintainence Maintainence 5 CONNECTED 5 CLICK ON 'Do Operation' TO IMPORT DATA FROM ECR		
Maintainence 5 CUNNECTED 5 CLICK ON 'Do Operation' TO IMPORT DATA FROM ECR		4 MAKE SURE DATA CABLE IS
5 I CLICK ON 'Do Operation' TO IMPORT DATA FROM ECR	Maintainence	CONNECTED
5 CLICK ON 'Do Operation' TO IMPORT DATA FROM ECR		N
		5 CLICK ON 'Do Operation' TO
		TIMPORT DATA FROM ECR
ICAPS I NUM IINS	CAPS NUM INS	

Upon clicking on "Do Operation" please confirm the following



A successful import will be displayed as follows



Access PLU details from any one of the available screens for spreadsheets under PLU or Spreadsheets

File Utilities	Plu Spreadsheets Help			
TODAY SETUP	PLU Screen Price Spreadsheet PLU / Till Settings		T Do Operation	
Employees	Global Price Change Setup Reporting Families Tax Settings		SELECT TILL FOR CO	DMMS
Edit and Creat PLU's Setup and	e	ECRS		 ✓ 17:03: ✓ 17:03: ✓ 17:03: ✓ 17:03: ✓ Import ✓ Import ✓ Import ✓ Proces
Configure ECR	is in		Commands sent to ecrcon 5200 C1 S9 nIDEPT.TXT -U 1 5200 C1 S9 nIPLU.TXT -U 0	nms.exe

These can be handy for quick alterations, Hint: Click on the top of any column to sort by that column

🚞 PLU	/Till Settings						ĸ			
File E:	xport									
	Basic ECR Ext ECR Scales	Displays Unit	Group	Family F	ilter Exp/Co	Print Exit				
Find Items Containing										
Drag a	column header here to group by that colu	mn				<u> </u>	~			
PLU			BASIC							
PLU 🔻	LONG DESCRIPTION	REG DESC 🔍	UNIT 💌	GROUP 💌	FAMILY 💌	SupplierCode				
1	test	test	unit	GROUP 1	Family 1	1				
2	PLU 2	Plu 2	unit	GROUP 2 🚽	Family 1 🚽	2				
3	plu 3	plu 3	unit	GROUP 1	Family 1	3				
4	plu 4	plu 4	unit	GROUP 2	Family 1	4				
5	plu 5	plu 5	unit	GROUP 2	Family 1	5				
6	Plu 6	Plu 6	unit	GROUP 3	Family 1	6				
10	plu 10	plu 10	unit	GROUP 2	Family 1	10				
11	plu 11	plu 11	unit	GROUP 2	Family 1	11				
12	plu 12	plu 12	unit	GROUP 2	Family 1	12				
53	plu 53	plu 53	unit	GROUP 2	Family 1	53				
98	plu 98	plu 98	unit	GROUP 2	Family 1	98				
110	plu 110	plu 110	unit	GROUP 2	Family 1	110	-			
<	· ··-					>				

I	📔 PLU Spreadsheet - Report Designer																
F	File Export																
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	PRICE1	روپا Sustom	ji ze	Styles	Colors	Refresh	-] 🍽 Active	ExplCol	Prin	it i	n Eisit						
Ľ	Drag a column header here to group by that column																
L	ECR Station	. ▼	PLU	LONG DES	CRIPTION	•	UNIT 💌	COST	•	ACTI		GROUP 🔻 💌	FAMILY 💌	On Hand 💌	Tax 🔻	PRICE1 💌	GP
H	ECR Station		6	Plu 6			unit		\$0.00	_		GROUP 3	Family 1	0	10.0	\$5.00	1
H	ECR Station		2	PLU 2			unit		\$0.00	_		GROUP 2	Family 1	0	10.0	\$2.00	1
H	ECR Station		4	plu 4			unit		\$0.00			GROUP 2	Family 1	0	10.0	\$6.00	1
H	ECR Station		5	plu 5			unit		\$0.00			GROUP 2	Family 1	0	10.0	\$9.00	1
H	ECR Station		10	plu 10			unit		\$0.00			GROUP 2	Family 1	0	10.0	\$2.00	1
H	ECR Station		11	plu 11			unit		\$0.00			GROUP 2	Family 1	0	10.0	\$2.00	1
H	ECR Station		12	plu 12			unit		\$0.00			GROUP 2	Family 1	U	10.0	\$5.00	1
H	ECR Station		03	plu 63			unit		\$0.00			GROUP 2	Family 1	U	10.0	\$3.00	
H	ECR Station		98	plu 98			unit		\$0.00			GROUP 2	Family 1	U	10.0	\$8.00	
H	ECR Station		110	più 110			unit		\$0.00			GROUP 2	Family 1	U	10.0	\$7.00	
H	ECR Station		117	più 117			unit		\$0.00			GROUP 2	Family 1	U	10.0	\$0.UU \$0.00	
H	ECR Station		1	test			unit		\$0.00			GROUP 1	Family 1	U	10.0	\$3.00	
H	EUR Station		3				unit		\$0.00			GROUP I	Family I	U	0.0	\$7.UU @@.00	
Ŀ	ECR Station		1000	93006220008	500 366		unit		\$0.00	V			Family I	U	0.0	\$0.UU 78.00	
Ľ	ECR Station		1002	02008220000))))		unit		\$0.00	•			Family 1	0	0.0	\$0.00 @8.00	
H	ECK station		1002	83000220000	500		Unit		40.00	•		OKOOP I	ranny i	U	0.0	\$0.0D	
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Help is available via the built in Help (F1) key, or refer to the user manual for further information